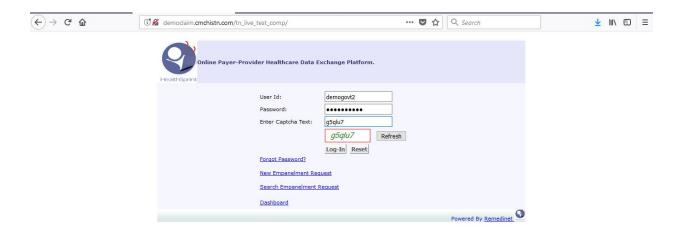
GH EXPENDITURE MODULE USER MANUAL

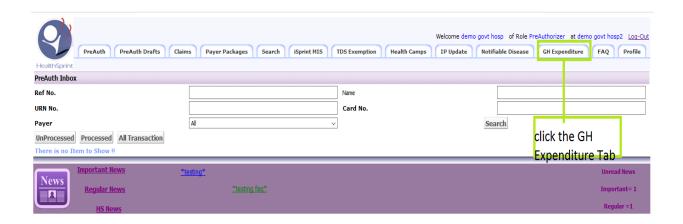
This Document contains Expenditure Details of GH

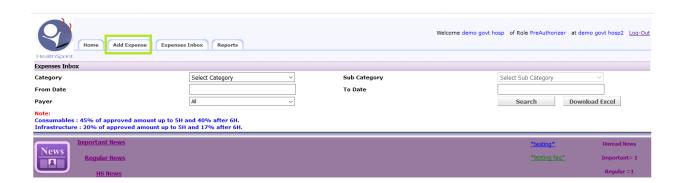
Login:

- ➤ Open the web browser and type http://claim.cmchistn.com
- > Enter the valid user name and password



On successful Login, User will be directed to the below page , Now click the GH Expenditure Tab





ADD Expense:

- Click the Add Expense Tab to Add New Expense details
- ➤ This will Load the Directorate, District, Hospital, Department automatically based on the User profile.
- > Select the category from the drop down and fill the details

Form for 15% Incentive category

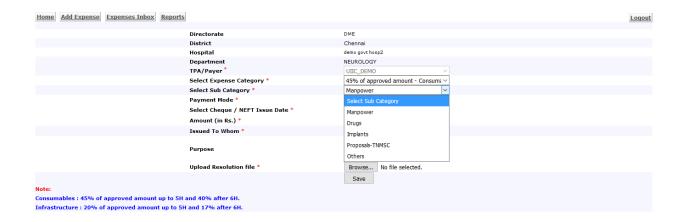
Select the category, select the payment mode from drop down ,Enter the date, Amount, issue to whom, purpose, Upload the resolution file And click the save button.



Form for 45% Consumables

Select the category from drop down, select the sub category, payment mode, cheque date, amount, issued to whom, purpose and upload resolution file and click on save button

For Implants sub category, Select the status from drop down

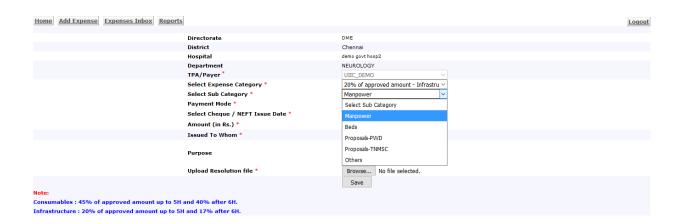


Form for 20% Infrastructure

Select the category from drop down, select the sub category, select the payment mode, date of issue from calendar, amount, enter issue to whom, enter the purpose, upload the resolution file and click save button.

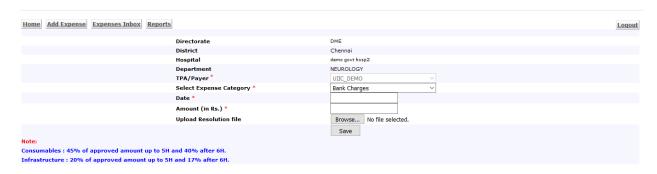
For Beds sub category, User need to enter the count of beds

For proposals pwd /proposals Tnmsc, User needs to select the status from drop down.



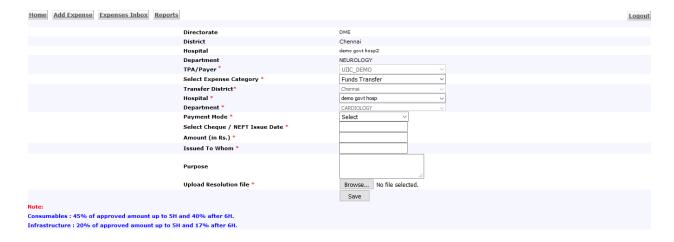
Form for Bank charges

Select expense category from dropdown, select date from calendar, enter the amount, Upload resolution file and click save button.



Form for Fund transfer

Select the expense category from drop down, select the hospital from drop down, select the department from drop down, select the payment mode, select the date from calendar, enter the amount, issue to whom, enter the purpose, upload the resolution file and click the save button.

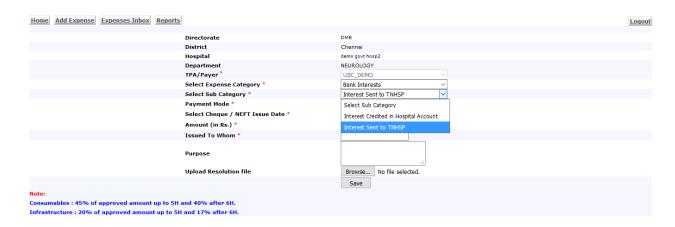


Form for Bank Interests

Select the expense category from drop down, select the sub category from drop down,

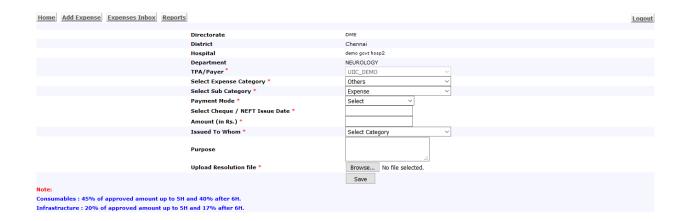
For Interest credited in hospital account sub category, select the date from calendar, enter the amount, enter the purpose, upload the resolution file and click the save button.

For interest credited to TNHSP, select the payment mode from drop down, select the date from calendar, enter the amount, enter issued to whom, enter the purpose, upload the resolution file and click the save button.



Form for others category

Select the expense category from drop down, select the sub category from dropdown, select the payment mode from dropdown, select the date from calendar, enter the amount, select issue to whom from dropdown, enter the purpose, upload the resolution file and click the save button.

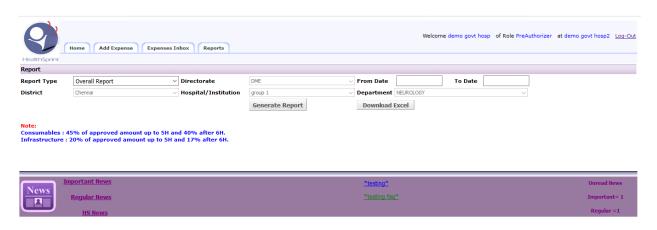


Reports:

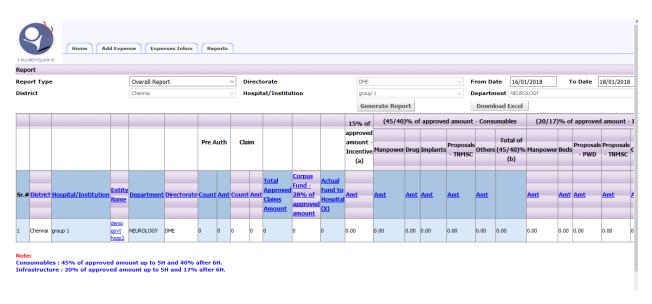
User can view overall(Tamilnadu) reports and expenses added by all the districts DMS and DME Hospitals.

Select the overall report from dropdown, select from date and to date from the calendar

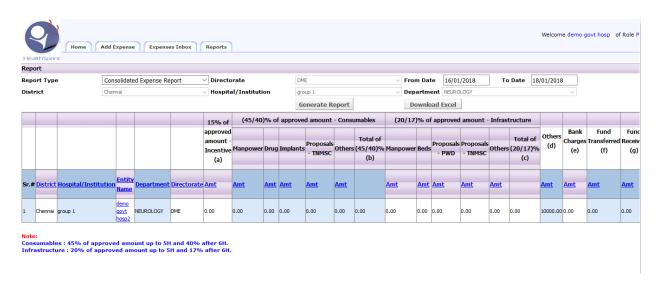
Click on generate report and for detailed report, click on download excel .



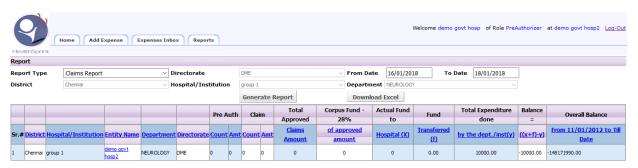
Overall report:



Consolidated Expense Report:



Claims Report:



Note: Consumables : 45% of approved amount up to 5H and 40% after 6H. Infrastructure : 20% of approved amount up to 5H and 17% after 6H.