

## **Minutes of the meeting with the DEAN, MMC on 12/07/2012**

The meeting with Dean, MMC, chaired by the Project Director, TNHSP took place in the chambers of the Project Director, TNHSP on 12/07/2012. The following officers were present in the meeting.

1. M.S.Sangeetha  
DRO
  2. Dr.selvavinayagam  
J.D
  3. Dr.Narayanaswamy  
HOD, Hepatology Dept &Nodal officer CMCHIS
- The Dean wanted clarification on the distribution of 15% incentive to the operating team. It was clarified that the distribution of 15% team incentive can be decided by the committee constituted for the purpose as per G.O(MS) no 127, but the Doctor & the staff who are involved directly in taking care of the patients of CMCHIS are alone eligible for the incentive.
  - Further flexibility in using 60:25% without exceeding total limit(Consumable and infrastructure development fund)according to local requirement as per committee approval is permitted. There is no financial limit or ceiling to the committee as per G.O(MS) No127 to spend the claim amount .
  - In the issue of the pending cases where claims were reduced, the insurance company have to settle it, and if there is any difference of opinion it has to be brought to TNHSP.
  - All TPA's will be instructed to settle the claim with the details of the reference no of the patients .
  - The committee constituted as per G.O(MS) No127 headed by the Dean/CMO's can purchase computers, scanners, printers with broadband connection etc as per the requirement and in adherence to the code procedures.
  - The LOs will be made available on holidays on rotation in consultation with insurance Company / TPA.
  - In Govt hospitals submitting the pre & auth with the doctor's certification and claims with detailed discharge summary (with seal& signature) containing the details of investigation & treatment etc is sufficient. The insurance company if required can verify the investigation & treatment reports in the Hospital files.
  - The Los or any authorized person from UIIC/TPA, TNHSP will be allowed to verify the patients &treatment given to them.
  - The pre authorization will be permitted only if patients only are admitted &treated in the insurance wards identified as per GO(MS)No 127.

- 50% of pay wards & suitable number of beds in other wards/Departments in MMC will be converted to CMCHIS wards in consultation with the EE(PWD) by the team comprising of the Dean, DRO (insurance), JD (insurance), SE(TNHSP) and the HOD of the concerned department of MMC. The pre authorization will be permitted only if patients admitted in this identified wards.
- The list of pre auth approved and claims not settled and claims need more info which are pending for more than 40-60 days have to be got from the insurance company and settled early.
- Implant's stickers have to be submitted by ortho dept while submitting claims .
- Vendor payment for implants have to be settled early by MMC .
- The MMC - ENT DMO is advised to maintain decency and decorum while commenting on pre auth and claim settlement.
- In the day care procedures (like dialysis, chemotherapy) details for uploading are to be given in the morning so that the insurance company can investigate the cases before getting discharged.

For Project Director