

## Chief Minister's Comprehensive Health Insurance Scheme

Minutes of the Performance review Meeting of Govt. Medical Colleges & tie up institutes- Chennai held at MMC, Stanley and TNHSP on 06.12.2012 chaired by Project Director, TNHSP.

In the meeting the Deans, Directors, Hospital Superintendent, CMO, DMO, A.O's, A.E PWD,E.E, PWD, MSO,FA &CAO\AO's form following Hospitals were participated:-

- A. Madras Medical College, Chennai
- B. Govt. Stanley Medical College, Chennai
- C. Govt. Kilpauk Medical College, Chennai
- D. Chengalpattu Medical College, Chengalpattu
- E. Govt. Royapettah Hospital, Chennai
- F. IOG, Chennai
- G. ICH, Chennai
- H. KGH, Chennai

TNHSP Officials:

- A. Dr. Selvavinayagam, J.D, SHIU
- B. Dr.Ravibabu Sivaraj, D.D,SHIU
- C. Dr.V.Ashok,M.O,SHIU

UIIC / TPA Officials:

- A. Dr.Ramadoss,Project Manager,UIIC
- B. Mrs. Ajitha, Project Head, TTK
- C. Dr.Ajay Balaji,CMO,TTK
- D. Dr.Arun TTK

The following Issues were discussed during the Meeting are:

- ✓ With regards to purchase of ortho implants in KMC in the beginning of scheme the committee can ratify it with detailing the reasons under which it was done
- ✓ P.D,TNHSP has instructed the HOD's & Administrators of hospitals to improve the infrastructure facilities in ward 500 like placing scheme boards, marking the ward as ward 500,screen partition in between the beds, polishing the marbles at regular interval, provision of safe water supply-R.O installation, Separate clean toilet for male & female patients in the ward, screens for windows, to install 1.5 ton split A.C for all wad 500,etc

- ✓ He has instructed to realign the beds & nursing station in a proper way so as to utilize the space more effectively. On inspection of ICU/CCU it was noticed that the electrical plug points and A.C are not maintained and the P.D has instructed to rectify the issues immediately.
  
- ✓ P.D, TNHSP also instructed the HOD's those who are not yet created the ward, to identify and improve the infrastructure of the Ward 500 as per the guidelines given in the G.O No 127- Guidelines for Creation Of Insurance Ward & Maintenance of Accounts Dt- by requesting the PWD to give estimate based on their committee resolution and to deposit the money to PWD and to do as "Deposit work".
  
- ✓ For MMC, the Hospital Superintendent is instructed to allot some of the pay wards to scheme pts and to convert the wards to special ward 500.
  
- ✓ The Deans, HOD's of Medical college raised issues on delay/Stagnation of work given to PWD (both electrical & civil works) even after the amount was deposited from the claims money for creation/refurbishment of ward 500. So, In this regard PD has instructed the A.E & E.E PWD to do the pending work on which amount were deposited to PWD as top priority and to quicken the process and to finish the work as soon as possible in good manner.

THE MONEY SPENT/ DEPOSITED IN PWD/TNMSC FOR CIVL AND ELECTRICAL WORK IN MMC UNDER THE CMCHIS SCHEME	
TNMSC DEPARTMENT AMOUNT DEPOSITED	
DEPARTMENT	AMOUNT
VASACULAR	1200000
MEDICAL GASTERO ENTEROLOGY	750000
HEPATOLOGY	6000000
UROLOGY	2000000
GENERAL SURGERY	1600000
NEPHROLOGY	1050000
TOTAL	12600000
PWD DEPARTMENT DEPOSITED	
NEURO SURGERY	600000
VASACULAR SURGERY	600000
HEPATOLOGY	1792000
ORTHO	200000
BLOODBANK	182500
UROLOGY	194000
TOTAL	3568500

- ✓ The professor Hematology & HOD, MMC given a proposal for creation /up gradation of Hematology Department for Rs 50,0000 to PD TNHSP for further processing
  
- ✓ He also insisted the HOD's & A.E /E.E PWD not to go for false ceiling in Ward 500.
  
- ✓ In regard to purchase of drugs & Equipment:-
  - Drugs & Consumables – those available in TNMSC can be purchased from TNMSC only.
  - If drugs/consumables/ equipment is not available with (NA)/NOC from TNMSC, can be purchased from the market at the rate fixed in the CPC.

- Non CPC items can be purchased by calling for local quotation, (Rate Contract Agreement for 1 year may be adapted) under this agreement the hospital/ department can procure the items from the supplier at the same rate for a period of 1 year when needed.
- If a particular company in the CPC is not supplying drugs/consumables even after the communication from your side along with Timeline to supply, then with the committee resolution the consumables may be purchased from local market. In this regard a letter may be sent to M.D, TNMSC to take action against the supplier.
- In case of Emergency, the Department can purchase the drugs/consumables directly from the market by properly minuteing the reason in the committee, since the committee has no limitations as per G.O No:127.
  
- For purchase of equipment :
  - Equipment cost < RS 5 lakhs estimate- can be procured by the Department head by calling tender as per procedures after getting resolution in committee .
  - If the equipment cost is > RS 5 Lakhs then the amount should be deposited to the TNMSC along with the Specifications required in the instrument and the copy of the letter to be sent to PD, TNHSP for follow up.
  - P.D has requested the heads of the department to submit your required equipment details with specification to TNMSC whenever they are planning to get equipments –which will be easy for the TNMSC to get the instrument.
  
- ✓ The HOD's to be given authority by the committee to do the following work once it is approved by the Committee headed by the Dean:-
  - like calling for tender for purchase of drugs & equipments not available in TNMSC/ CPC (as rate contract agreement model for a period of 1year), following the codal procedures
  - To deposit money in PWD for Electrical & Civil works after requesting the estimate and to monitor the work done by the PWD Eng.

- And any other work approved in the committee by authorizing the HOD of the concerned department.
- ✓ For the purpose of the work approved by the committee the ward manager with some commerce back ground to be appointed for all Ward 500, who may be utilized to track & update the work on day to day basis, maintenance of record, patient details, status of approval and claims details, expenditure details & liaison with various departments like PWD, Insurance Company, TNHSP etc.,
- ✓ P.D also informed the deans / HS/ HOD's with their local powers(i.e up to Rs:50000) they can do small refurbishment work and he also informed them to do work like providing screens for windows, marble polishing, Detergents, purchase of linen, pillows , chairs, mattress & cots etc by calling quotations with proper recording in the committee.
- ✓ He also instructed to appoint House keeper, Sanitary Worker, Multi-purpose Health Worker proportionate to the beds allotted in Ward 500 and also requested them to appoint :-
  - 1 Ward Manager
  - 2 house keeper ,
  - 2 Sanitary Worker &
  - 2 MPHW -for every 30 bedded ward 500. (AS per G.O 127.)
- ✓ The Team Leader, DPO & CMO of the concerned TPA/UIIC are instructed to clarify the pre-auth & claims issues raised by the HOD's of 3 departments from MMC & Neurosurgery dept form SMC like unnecessary Need more info, approving amt less than the package rates, Claims cutting, pending unsettled claims, denial for procedures available in the scheme (stating as not covered) etc.,
- ✓ The HOD's are asked to send mail for above issues if unsettled and any issues related to CMCHIS to [tnhealthinsurance@gmail.com](mailto:tnhealthinsurance@gmail.com) or they can contact Dr.V.Ashok exclusively for

placed in TNHSP for performance Monitoring & In charge officer for govt. hospital related issues under the scheme over phone- Mobile No-9445030803.

- ✓ They can send mail to [pdtnhsp@gmail.com](mailto:pdtnhsp@gmail.com) or contact P.D,TNHSP –Mobile No- 94431-02021 or they can represent any issues related to the scheme personally at the Grievances Meeting Conducted every Monday 3 p.m at TNHSP. (Mini-Conference Hall ,2<sup>nd</sup> floor,TNHSP)
- ✓ Following Documents are alone needed while submitting the Pre-auth & Claims:-
  - Pre-auth:- Smart Card ( Old or New),Option form & filled in Pre-auth form with seal & sign of concerned Specialist. If Smart Card not available then VAO's Family Income certificate & Ration card Xerox Copy.
  - Claims:- Complete Discharge Summary with seal & sign of treating doctor & patient Satisfaction letter/feedback form.
- ✓ The FA & CAO of MMC is asked to submit the expenditure incurred details allotted form regular state budget department wise.
- ✓ All Department performances were reviewed, in that PD instructed to improve the MMC-Ortho department performance which is very poor under the scheme, In addition he also highlighted that all trauma cases are reserved to Govt. hospitals only which cannot be availed by the scheme members in private hospitals.
- ✓ A query was raised by urology HOD stating insurance officials are insisting only IP cases are alone eligible for referral of cases to DC's to undergo Standalone Diagnostic services under the scheme not O.P, responding to that P.D has stated that both I.P & O.P patients can be referred to Diagnostic centre's to avail Standalone Diagnostic services if needed, and there is no restriction to avail the services.

- ✓ If a department is in need of a high end equipment but the claims amount is less, then the committee chairman- The Dean can decide and ask other departments to give money in the form of pooling form various department to purchase the instruments by passing the resolution. That particular dept will give back the money to the other departments on receipt of adequate flow of claims amount in the future.
  
- ✓ The performance of Stanley medical college was appreciated and asked to do more.
  
- ✓ Govt. KMC Deans has requested P.D to empanel Government Thiruvotteeswarar hospital of thoracic Medicine, Otteri and the P.D has instructed insurance company to empanel under the scheme.
  
- ✓ All the Govt Medical colleges and tie up institutes are instructed to spend all the claims money received under the scheme by December 31<sup>st</sup>, otherwise all the claim money will be taken & re-distributed to the needy hospitals.

For Project Director

